

Artist Portal

POST ACCEPTANCE FORM & MATERIALS UPLOADER

Below you will see a preview of the information and materials that we ask for in our Artist Portal, which includes our Post Acceptance Form (PAF) and our Materials Uploader.



POST ACCEPTANCE FORM

Post Acceptance Form (PAF)

PAGE 1 | Program Announcement Information:

- Film/Project Title, with phonetic pronunciation
- Premiere Status
- Director(s) (Up to 4) with phonetic pronunciation.
 - Episodic & Special Events projects, in lieu of Director(s), other options are Creator(s), Showrunner(s), Exec. Producer(s), Co-Executive Producer(s)
- Director(s) Demographic Info
- Film Type
- Screenwriter(s) (Up to 3)
 - Optional for documentary film credits
- Country of Origin
- Principal Cast (Up to 6)
- Logline (Features: 50 words maximum. Shorts: 40 words maximum)
- Producers (Up to 6 names): For those receiving full Producer credit. No Executive Producers, Co-Producers, or Associate Producers.
 - Optional for feature films press release.
 - Upon request, Episodic projects may request Executive Producers be included in program announcement but the total number of Producer/EP credits must not exceed 6

PAGES 2-9 | Film Information & Main Contacts:

- Additional Credits *10 credit titles with up to 24 total names.
- Film Internet / Social Media Links
- Main Contact (Individual from your team who will be in regular communication with Artist Relations.)
- Main Publicist Contact (Individual from your film's publicity team or your hired publicist.)
- Director(s) Contact Info

- Director Bio(s) *50 words or less/100 words total for multiple directors
- Public Contact (Individual or company who can be reached during the Festival. Made Public.)
- Post Festival Contact (Individual or company who can be reached after the Festival. Made Public.)
- DCP/File Technical Contact (Individual or company who can provide technical information about your DCP/print.)
- Screening Format
- Year Finished
- Aspect Ratio
- Language
- Sound Format
- Run Time
- Color/B&W
- Artificial Intelligence (AI) integration

Team Contacts & Additional Info:

- Screenwriter(s)
- Sales Agent(s)
- Producer(s)
- Distributor(s)
- Editor(s)
- Composer(s)
- Cinematographer(s)
- Utah Community and Student Outreach Questions
- Film/Project History
- Production Questions (*See below)

Sundance Film Festival receives support from partners who are interested in hearing if and how their products are being used as part of the filmmaking process. This also provides Sundance Institute with valuable information on current practices and tools. Below are examples of some of the production questions to expect:

- *What cameras and lenses did you use on your project?*
- *Which software was used to edit your film?*
- *Did you use Adobe Creative Cloud software for any of the pre-production, production, post-production or marketing of your film?*
- *Did you use any stock footage in your film?*
- *What primary computer hardware did you use to complete your film?*
- *Did you use Dropbox (or Dropbox Replay, Capture, Sign, DocSend) during the planning, production or distribution of your film/project?*



MATERIALS UPLOADER

Materials Uploader

Director/Lead Artist Headshots - **REQUIRED**

One headshot per director/lead artist. If your film/project has multiple directors, solo headshots for each of them.

Dimensions: 3:4 aspect ratio (portrait)

Minimum size (Width x Height): 900 px (width) x 1200 px (height)

Format: JPEG or PNG

Resolution: 300 dpi

File Size: 2MB (minimum) to 5MB (maximum)

Film/Project Stills - REQUIRED

1-3 film/project still(s).

Dimensions: 16:9 aspect ratio, without black bars

Minimum size (Width x Height): 2560 px (width) x 1440 px (height)

Format: JPEG or PNG

Resolution: 300 dpi

File Size: 2MB (minimum) to 5MB (maximum)

Film/Project Clips & Trailers - RECOMMENDED IF AVAILABLE

1-3 film/project clips or trailers. Used for press, editorial, and Sundance Film Festival social to promote the film/project leading up to and during the festival, and are especially imperative for broadcast press.

Dimensions: 16:9 aspect ratio

Minimum size (Width x Height): 1280 px (width)

720 px (height) 720p

Format: H.264 MOV or MP4

File Size: 300MB or smaller each

Film Poster - RECOMMENDED IF AVAILABLE

A poster that will be made available to press and potentially used across marketing in advance of and during the Festival.

Minimum size (Width x Height): 2434 px (width) x 3600 px (height)

Format: JPEG or PNG

File Size: 2MB (minimum) to 5MB (maximum)

Production Notes/Press Kit - RECOMMENDED

Production notes or digital press kit that will be made available for press and editorial use.

Format: PDF

Meet the Artist Video

An Opportunity for directors to introduce themselves and their project to audiences.